



# THK Associates (Pvt.) Limited

Shareholder Data Management Department THK Associates (Pvt.) Limited  Plot No. 32-C, Jami Commercial Street-2, Behind UBL Jami Branch, D.H.A., Phase-VII, Karachi-75500. UAN: +92 (021) 111-000-322 Web: <a href="http://www.thk.com.pk">www.thk.com.pk</a>	THK/SDM-1-23-0026	
	<b><u>Exchange of Paid Letters of Rights with Right Share Certificate(s)</u></b>	
	Reference No	
	Date:	

Dear Sir,

**Exchange of Paid Letters of Rights with Right Share Certificate(s)**

Name of Company: \_\_\_\_\_

Please arrange to send the Rights Share Certificates (s) in exchange for the Paid Letter of Rights. Original Paid Letter of Rights are enclosed, and their details noted in Table 2 below.

Table 1 – Shareholder Details														
Folio Number														
Name of Shareholder														
Father's / Husband's Name														
CNIC/ NICOP / Passport Number							-							-
Mobile No.						Landline No.								
Email ID														
Mailing Address														

**Table 2 - Paid Letters of Rights**

Sr. #	Folio No.	Paid Letter of Right No.	No. of Shares

Regards,

\_\_\_\_\_  
Signature of Shareholder

<b><u>Karachi</u></b>	<b><u>Lahore</u></b>
Plot No. 32-C, Jami Commercial Street 2, DHA Phase VII, Karachi, 75500 Pakistan	Office No.309 3rd Floor, North Tower LSE Building, 19-Sharah e Aiwan e Iqbal Lahore.
+92-21-111 000 322   +92-21-35310191-5   +92-21-37120628-9	
<a href="mailto:sfc@thk.com.pk">sfc@thk.com.pk</a>   <a href="http://www.thk.com.pk">www.thk.com.pk</a>	



# THK Associates (Pvt.) Limited

## Annexure 1 - Shareholder's guidelines for delivery of Right Share Certificate(s):

Supporting Documents to be submitted along with the above form:	<ul style="list-style-type: none"><li>• Legible copy of valid Computerized National Identity Card (CNIC)/ National Identity Card for Overseas Pakistanis (NICOP) / Passport of shareholder; and</li><li>• Paid Letter(s) of Right, in original.</li></ul>
Submitting the form:	Duly filled and signed form can be physically submitted at the THK offices in Karachi and Lahore or sent via mail to THK Head Office in Karachi.
	You may also refer to the Client Support page on the THK website for further guidance <a href="http://www.thk.com.pk">www.thk.com.pk</a>

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